

PRIVATE & CONFIDENTIAL

Claire Mullen
Senior Pensions Officer
North East Scotland Pension Fund
Corporate Governance
Business Hub 16, 3rd Floor West
Marischal College, Broad Street
Aberdeen, AB10 1AB

2 February 2015

Dear Mrs Mullen

Re: ISS Facility Services Limited – Landscaping Request for admission to the North East Scotland Pension Fund as a Transferee Admission Body

Please accept this letter as a formal request for ISS Facility Services Limited - Landscaping to be admitted to the North East Scotland Pension Fund as a transferee Admission Body.

This request is made following the transfer of employment of three individuals, (already advised to NESPF), from Moray Council to ISS Facility Services Limited, under TUPE.

Please could I ask that you confirm if you require anything further from ISS at this stage in order to progress this request.

Yours Sincerely,



Rachael Koster
Finance Director – ISS Facility Services Landscaping